

Please see the enclosed Annexure 1 for credit transfer rules.



**INDIRA GANDHI NATIONAL OPEN UNIVERSITY**  
**STUDENT REGISTRATION DIVISION**  
Maidan Garhi, New Delhi – 110 068

Application for External Credit Transfer to the Students of Master of Business Administration (Banking & Finance) (MBF) against the course(s) completed as part of JAIIB/CAIIB qualification of the Indian Institute Banking and Finance (IIBF), Mumbai, under the revised syllabus, 2023.

1. Enrolment No.           (JAIIB/CAIIB)      2. Enrol. No.           (MBF)

3. Name \_\_\_\_\_  
Address of the student \_\_\_\_\_  
\_\_\_\_\_

Mobile No: \_\_\_\_\_ Email Id: \_\_\_\_\_

4. Details of subjects successfully completed in **JAIIB/CAIIB** passed from the Indian Institute Banking and Finance (IIBF), Mumbai, under Enrollment No. at sl.no.1 above (enclose attested copy of grade card) and the corresponding courses of MBF programme of IGNOU for which credit transfer is being sought:

Sl. No.	Courses of IGNOU for which Credit Transfer is sought		Revised (2023) JAIIB/CAIIB Subjects of IIBF against which credit transfer is sought	
	Course Code	Title MBF Programmes by IGNOU	Subject Title	Year of passing.

UNDERTAKING

I \_\_\_\_\_, a student of **Masters of Business Administration (Banking and Finance) (MBF) programmes request Credit Transfer from JAIIB/CAIIB** passed from Indian Institute Banking and Finance (IIBF), Mumbai as detailed above. I undertake that these courses for credit transfer were completed by me under the Revised Syllabus, 2023. Option exercised herein is firm and final. Certified copies of Mark sheet/Grade Card are enclosed.

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

Signature of the Student

Post this Credit Transfer form to:  
**The Registrar,**  
**Student Registration Division,**  
**Block No.3 Room No. 2**  
Indira Gandhi National Open University,  
Maidan Garhi, New Delhi – 110 068

**Guidelines for implementation of the Credit Transfer/Exemption scheme of IGNOU MBA ( Banking and Finance (MBF) programme and the JAIIB/CAIIB of Indian Institute of Banking and Finance (IIBF)**

1. IGNOU shall give credit transfer/exemption in MBF programme of IGNOU for the below specified courses if the candidate completes corresponding subject(s) of JAIIB/CAIIB from IIBF, within the maximum duration of the MBF programme.
2. The candidates, who want to take the benefit of credit transfer/exemption, have to take admission into this programme like any other candidates.
3. Candidates can simultaneously take admission into MBF programme during her/his course of study of JAIIB/CAIIB.
4. Out of the 28 courses of MBF programme credit transfer/exemption will be granted upto a maximum of 5 courses as per the *courses mapping scheme* below:

<b>S. No.</b>	<b>Course Code &amp; Title MBF Programmes by IGNOU</b>	<b>Revised (2023) JAIIB/CAIIB Subjects of IIBF</b>
1.	MMPC-004: Accounting for Managers	Accounting and Financial Management for Bankers (JAIIB)
2.	MMPC-005: Quantitative Analysis for Managerial Applications	Advanced Bank Management (CAIIB)
3.	MMPB-003: Information Technology & Digital Banking	Information Technology & Digital Banking (CAIIB)
4.	MMPC-014: Financial Management	Advanced Business & Financial Management (CAIIB)
5.	MMPB-004: Risk Management in Banks	Risk Management (CAIIB)

5. Credit transfer will be considered only against the above courses of IIBF which have been revised in the year 2023.
6. The eligibility, duration of the programme Fee, and other rules and regulations of these candidates will remain same as that of other candidates.
7. The students need not write either assignments or term end examinations for the above courses if they have been credit transferred/exempted.
8. They will have to pay the full programme fee. However, they need not pay the fee for seeking credit transfer.
9. The Grades for the course(s) for which the credit transfer/exemption will be calculated on the basis of the average Grade of the courses completed from IGNOU MBF Programme and will be given as the grade for those courses in the Grade card. After that the overall grade will be calculated for the entire programme.
10. For seeking Credit Transfer post the form to **The Registrar, Student Registration Division, Block No.3 Room No. 2**, Indira Gandhi National Open University, Maidan Garhi, New Delhi – 110 068